

FIELD TRIP RESERVATION REQUEST FORM

Please complete this form in order to request a time for a field trip. Required fields are starred.

*School Name: _____

*Contact Name: _____

*Address: _____ *City: _____

*State: _____ *Zip: _____ - _____ *Phone (Daytime): _____

*Fax: _____ *Email: _____

*Grade Level :

<input type="checkbox"/> 6 th	<input type="checkbox"/> 9 th	<input type="checkbox"/> 12 th
<input type="checkbox"/> 7 th	<input type="checkbox"/> 10 th	<input type="checkbox"/> Undergraduate
<input type="checkbox"/> 8 th	<input type="checkbox"/> 11 th	

*Exhibit Emphasis: Global Warming Facts & Our Future
 (choose one) Infectious Disease: Evolving Challenges to Human Health

How did you learn about the Koshland field trip program?

Website E-mail Department/School/District visit by Koshland representative
 NSTA conference VAST conference
 Other (please describe) _____

Please list, in order of preference, the date and time your group would like to visit. Field trips are offered any day during the week in both the morning and afternoon. Tuesdays are preferred because the museum is closed to the general public. Please note that the program will last approximately 2 hours. You will be contacted within two (2) business days to confirm available dates.

*Date 1: _____

*Date 2: _____

*Times: AM Time: _____

*Times: AM Time: _____

PM Time: _____

PM Time: _____

*Would you like to request free bus transportation to and from the museum? Yes No

*Name of person arriving with group (if different from contact): _____

*Number of students (maximum 36): _____ *Number of chaperones: _____

The museum requires one (1) chaperone for every ten (10) students. Required chaperones are free; additional chaperones will be charged admission at the group rate.

Special Needs/Requests:

Payment Requirement: If the school is from outside the greater DC metropolitan area[^], full admission payment is required to finalize your reservation when your group's tour date is confirmed.

To submit completed form:

Fax to: Shantia Douglas @ 202-334-1548

E-mail to: sdouglas@nas.edu

Mail to: Shantia Douglas
Marian Koshland Science Museum
500 Fifth Street, NW
Washington, DC 20001

[^]The greater DC metropolitan area is defined as Washington DC, Montgomery County MD, Prince George's County MD, Charles County MD, Arlington County VA, Alexandria VA, Fairfax County VA, Prince William County VA, Loudon County VA and all cities and towns within these counties.